

TOWNSHIP OF WEST VINCENT
CHESTER COUNTY PENNSYLVANIA
RESOLUTION NO. 12-2023

**A RESOLUTION OF WEST VINCENT TOWNSHIP ESTABLISHING THE
WEST VINCENT TOWNSHIP CLEAN ENERGY TRANSITION TEAM AD
HOC COMMITTEE**

NOW, THEREFORE BE IT RESOLVED, and it is hereby resolved by the Board of Supervisors of West Vincent Township this 17th day of July 2023 that the Clean Energy Transition Team Ad Hoc Committee is hereby established as follows:

Section 1. Establishment. Pursuant to the West Vincent Township Sustainability Plan, adopted December 12, 2011, and the Pennsylvania Second Class Township Code, the Township Clean Energy Transition Ad Hoc Committee and hereinafter referred to as the Team, is hereby established by the West Vincent Township Board of Supervisors.

The Ad Hoc Committee shall be established for a period of five (5) years. The Board of Supervisors, in its sole discretion, may determine to extend the Committee for a subsequent five (5) year term. If the Committee is not extended for any subsequent term, the Committee shall be disbanded.

Section 2. Appointment, Term, and Vacancy. The Committee shall consist of seven (7) members appointed by the Board of Supervisors. The members of the Committee shall serve without compensation. The Chairman of the Committee shall promptly notify the Board of Supervisors of any vacancies on the Committee and such vacancy shall be filled by said Board of Supervisors. Members shall be appointed for a term of three (3) years except that the initial appointments shall be staggered so that no more than three (3) of the appointments shall expire each year. The Board of Supervisors may, at a public hearing, remove any members of the Committee from office for reasons such as: inefficiency, neglect of duty, change of residence, absence, malfeasance in office or conflict of interest.

Section 3. Membership Requirements. All the members of the Committee shall be residents of West Vincent Township.

Section 4. Conduct of Business. The Committee shall elect its own Chairman, Vice Chairman, and Secretary and create and fill such other offices as it may determine. The Committee may make rules and regulations to govern its procedures. Meetings will be announced at least two weeks in advance to enable public participation. The Committee shall be required to record and publish meeting minutes. All public meetings shall be advertised in accordance with the requirements of the Second-Class Code.

Section 5. Powers and Duties. The Committee shall serve solely in an advisory capacity to advise the Township Board of Supervisors on ways to reduce municipal energy consumption. The

transition to the use of clean renewable energy sources by the residents and businesses of the Township with the goal of reducing township-wide carbon dioxide emissions levels as set forth in the Township Energy Transition Plan is an important task of the ad hoc committee.

The implementation of the Energy Transition Plan must be focused on the changes to clean renewable energy sources within West Vincent Township. Opportunities may exist to collaborate with regional and national environmental agencies as well as local communities. Collaborative efforts with these organizations are of secondary importance and should be used to gain knowledge of renewable energy sources. The Committee shall report to the Township Manager.

Section 6. Appropriation and Expenditure of Township Funds. The Board of Supervisors may appropriate funds on an annual basis to support activities of the Committee. Expenses incurred by the Committee shall be approved in advance by the Township Manager. Expenses may include administrative, clerical, printing, professional consulting, and legal services as may from time to time be required. The Committee shall submit a detailed written itemized budget proposal to the Board of Supervisors at least sixty (60) days prior to adoption of the Township's final budget.

Section 7. Annual Report. The Committee shall keep a full record of its business and shall no less than annually make a written report of its activities to the West Vincent Township Board of Supervisors. Interim reports may be made as often as may be necessary or as requested by the Board of Supervisors.

Section 8. Effective Date. This Resolution shall become effective upon adoption.

RESOLVED THIS 17th DAY OF July, 2023.

**WEST VINCENT TOWNSHIP
BOARD OF SUPERVISORS**

Bernie Couris, Chairman

ATTEST:

Sara Shick, Vice Chairman

Kathryn Shillenn, Township Secretary

Dana Alan, Member